Email Title: Authorization for Your Child to Participate in AAUW Tech Trek

Dear *(insert name of nominated student’s parent)*,

Congratulations!  Your child has been nominated by her teacher to attend 2023 Tech Trek STEM camp sponsored by AAUW California. The cost of this camp is sponsored by local branches of AAUW, although some branches may request a small contribution.

Click [**HERE**](https://www.aauw-ca.org/what-is-tech-trek/)to learn more about AAUW California Tech Trek.

Your child will need to complete an application and an essay and may be selected as a finalist for an interview. Branches select the girls who they think will best benefit from the Tech Trek experience and who may consider further STEM studies or careers. They are not necessarily at the very top of their class.

**Your permission and some preliminary information are required for your daughter to apply.**

**2023 Camp(s)**

At this time, your child has the opportunity to attend the following: *(delete the camp names that do not apply to this camper)*

* Davis July 9-15
* Fresno TBD - mid-June
* San Diego June 25-30
* Santa Barbara - Blackwell July 16-22
* Santa Barbara - Hypatia July 23-29
* Sonoma I June 18-24
* Sonoma II July 23-29
* Whittier June 18-24
* Virtual July 23-28

If you have questions about the available camps, either residential and virtual, consult with the local AAUW Branch Coordinator listed below.

The published due date for both Application and Parent Authorizations is February 28, 2023 across the state. *(If your branch wants to specify a different application due date, do so here.)*

**Providing Permission and Completing Application**

You will enter some information in our online program, CampDoc. The CampDoc site is secure, encrypted, and password protected. Only authorized participants from our organization can access participant records.

* Detailed log in instructions are [HERE](https://www.aauw-ca.org/documents/2023/02/instructions-to-allow-your-child-to-apply-to-tech-trek.pdf/).
* **Log in to CampDoc** by clicking[**HERE**](http://app.campdoc.com/register/aauw) or copy and paste this URL: <http://app.campdoc.com/register/aauw>.
* It is **STRONGLY**  recommended that you add your child as a user with their own email.
* **Nomination Details** Enter the information requested below under Nomination Details in the Parent Authorization form. The answers have been provided by your AAUW Tech Trek Branch Coordinator.

| **Branch Tech Trek Coordinator Name:** | *(to be added by branch)* |
| --- | --- |
| **Branch Tech Trek Coordinator Email:** | *(to be added by branch)* |
| **Branch Name:** | *(to be added by branch). No abbreviations* |
| **Teacher/School Contact Name:** | *(to be added by branch)* |
| **Teacher/School Contact Email** | *(to be added by branch)* |
| **School Name:** | *(to be added by branch)* |

Following these instructions will complete your setup in CampDoc and give your permission for your child to continue with the Tech Trek application process, including completing an application form and essay.

Your child cannot not be interviewed by your AAUW branch for final selection until you both have completed the required forms in CampDoc.

**If You Need Help**

1. For help using CampDoc (logins, passwords, finding forms, etc.), visit support.campdoc.com or email support@campdoc.com or call 734-636-1000.
2. For general questions about the Tech Trek program and your child’s eligibility, you may either:
	* Contact the Branch Coordinator listed below.
	* Contact the teacher listed above in Nomination Details.
3. For technical difficulties:
	* Send an email to techtrek@aauw-ca.org.

We’re looking forward to an exciting week of STEM learning. We hope your daughter will be selected to experience this life-changing week.

Regards,

Branch Coordinator Name

Branch

Branch Coordinator email or cellphone