Email Title: Authorization for Your Child to Participate in AAUW Tech Trek

Dear *(insert name of nominated student’s parent)*,

Congratulations!  Your child has been nominated by her teacher to attend 2024 Tech Trek STEM camp sponsored by AAUW California. The cost of this camp is sponsored by local branches of AAUW, although some branches may request a small contribution.

Click [**HERE**](https://www.aauw-ca.org/tech-trek/)to learn more about AAUW California Tech Trek.

Your child will need to complete an application and an essay and may be selected as a finalist for an interview. Branches select the girls whom they think will best benefit from the Tech Trek experience and who may consider further STEM studies or careers. They are not necessarily at the very top of their class.

**Your permission and some preliminary information are required for your daughter to apply.**

**2024 Camp(s)**

At this time, your child has the opportunity to attend the following: *(delete the camp names that do not apply to this school/camper)*

* Camp Hopper July 7-13 *new camp at Santa Clara University*
* Camp Carson July 14-20 *new camp at CSU Monterey Bay*
* Davis July 14-20
* Fresno June 9-15, June 16-22
* San Diego June 23-28
* Sonoma June 23-28
* Whittier June 16-22, June 23-29
* Virtual July 21-26

Available camps are based on your proximity - your branch determines which week and/or location their sponsored campers will attend. If you have questions about the camps available to you, either residential or virtual, consult with the local AAUW Branch Coordinator listed below.

The published due date for both Application and Parent Authorizations is March 1, 2024 across the state. *(If your branch wants to specify a different application due date, do so here.)*

**Providing Permission and Completing the Application**

You will enter some information in our online program, CampDoc. The CampDoc site is secure, encrypted, and password protected. Only authorized participants from our organization can access participant records.

* Detailed step-by-step instructions for logging in and finding the correct screens to enter information are [HERE](https://www.aauw-ca.org/documents/2023/02/instructions-to-allow-your-child-to-apply-to-tech-trek.pdf/).
* **Log in to CampDoc** by clicking[**HERE**](http://app.campdoc.com/register/aauw) or copy and paste this URL: <http://app.campdoc.com/register/aauw>.
* It is **STRONGLY**  recommended that you add your child as a user with their own email, preferably NOT a school email.
* **Nomination Details** Enter the information indicated below under Nomination Details in the Parent Authorization form. The answers have been provided by your AAUW Tech Trek Branch Coordinator.

| **Branch Tech Trek Coordinator Name:** | *(to be added by branch)* |
| --- | --- |
| **Branch Tech Trek Coordinator Email:** | *(to be added by branch)* |
| **Branch Name:** | *(to be added by branch). No abbreviations* |
| **Teacher/School Contact Name:** | *(to be added by branch)* |
| **Teacher/School Contact Email** | *(to be added by branch)* |
| **School Name:** | *(to be added by branch)* |

Following these instructions will complete your setup in CampDoc and serve as permission for your child to continue with the Tech Trek application process, including completing an application form and essay.

**Your child cannot be interviewed by your AAUW branch for final selection until you both have completed the required forms in CampDoc.**

**If You Need Help**

1. For help using CampDoc (logins, passwords, finding forms, etc.), visit support.campdoc.com or email support@campdoc.com or call 734-636-1000.
2. For general questions about the Tech Trek program and your child’s eligibility, you may either:
	* Contact the Branch Coordinator listed below.
	* Contact the teacher listed above in Nomination Details.
3. For technical difficulties:
	* Send an email to techtrek-campdoc@aauw-ca.org.

We’re looking forward to an exciting week of STEM learning. We hope your daughter will be selected to experience this life-changing week.

Regards,

Branch Coordinator Name

Branch

Branch Coordinator email or cellphone