



## 2021 Branch Coordinator Timeline for Tech Trek Virtual Camp

It's All Good News!

- With the introduction of the new online data collection and registration process, the Tech Trek selection process will happen much faster.
- Completing one step online will initiate the next step automatically. Branch Coordinators will be copied by email.
- No paper to photocopy, fold or mail.
- [Sign up to be a build or social coach](#) for one or all of the camps! Training is provided.

<b>DUE NOW</b> FEBRUARY 12 DEADLINE IF NO 2021 GIRLS	MOU was sent to all branch presidents and branch coordinators for execution on January 28. NO BOARD REVIEW AND APPROVAL IS NECESSARY PRIOR TO SUBMISSION THIS YEAR.
<b>DUE NOW</b> MUST BE COMPLETED BY ALL BRANCH PARTICIPANTS PRIOR TO INTERVIEWS	Branch coordinators will receive a shareable link to the online Conduct Agreement from state communications and links to the required participant reading resources. <b>The link must be forwarded to ALL Tech Trek team members to complete before interviews begin.</b> There are no physical meetings allowed and contact with an applicant must be either by phone, Zoom or any other meeting platform.
LATE JANUARY – EARLY FEBRUARY	After submission of completed MOU, branch coordinators will receive a branch specific link to initiate this year's online nomination process with schools, and enter details for 2020 participants.
AS RECEIVED	Completed teacher nominations will be available to branch coordinators for review in branch specific link.
FEBRUARY-MARCH	Nominee Parent Consent obtained online prior to student completing online application. Applications will be available via the branch record and shareable with reviewers or downloadable as a pdf for each applicant. Additional reporting will be provided.
FEBRUARY-MARCH	Select the 2021 Tech Trek girls from your branch. Use an alternative method to in-person interviews such as the reader system, Zoom meeting or over the phone. Branch coordinator will identify selected girls online.
MID MARCH	Camper fees for allotted girls confirmed on deposit with Camp Treasurer.
END OF MARCH	Last date to identify your selected girls in the system.
APRIL	All selected campers notified and registration process completed.
APRIL-JULY	Assist selected girls with any questions regarding camp.
MAY-JULY	Work with assigned Logistics Coordinator to arrange for girls to pick up core class and workshop supplies.