1.3. VIRTUAL LEAD INSTRUCTOR

1.3.1. The Virtual Lead Instructor delivers the core curriculum approved by the TT State Coordinator or designee while also providing the social and/or technical foundation the campers need while on their Tech Trek virtual adventure, helping them negotiate their journey while also helping AAUW achieve the camp's objectives of increasing campers' interest in studies and careers in STEM fields, all with respect and concern.

1.3.2. Qualifications.

1. Experienced teacher who enjoys working with 12-13-year-olds; friendly and willing to share personal story.
2. Exhibits positive attitude and flexibility.
3. Ability to exercise good judgment, emphasize safety, and exhibit exemplary behavior as a role model.
4. Trained Qualcomm Thinkabit Lab instructor with prior experience.
5. Must be able to participate virtually for the duration of the camp from 8:30-12 plus daily debrief at 5:30
6. Excellent people skills.
7. Proficient in email, Excel, and social applications; willing to learn virtual tools as required
8. Comfortable and fluent at presenting content virtually.

1.3.3. Duties.

1. Sign in early (minimum 15 minutes) to virtual platforms daily on assigned shift(s) for staff meeting prior to camp start for the duration of the camp
2. Complete assigned training.
3. Participate in daily recap at 5:30.
4. Responsible for training core coaches, leading large group instruction, and providing guidance to girls and coaches during core breakout sessions.
   a. Each camp hub will have a Lead Technical Instructor and a Lead Social Instructor and either will be able to teach the other's content.
   b. Lead Technical Instructors provide training and guidance to Build Coaches
   c. Lead Social Instructors provide training and guidance for all non-build related content in core curriculum and track administrative tasks such as daily attendance and survey compliance during core sessions.
   d. Requires access to doc cam in addition to video
5. Assist Virtual Camp Director as needed in administrative tasks associated with delivering core curriculum virtually.
6. Be willing and able to intervene and deal with potential minor difficulties between campers and limited discipline issues (interruptions, language, non-participation, etc.)

1.3.4. Other.

1. All Tech Trek staff must be screened and selected utilizing the following:
   a. A standard application completed by the applicant that includes an authorization for the release of information to conduct background checks (as applicable).

      b.   Individual interview with the applicant.

      c.   Reference checks and recommendations.

2. All selected staff are required to sign the Code of Conduct and Abuse Policies For Protection of Tech Trek Campers (as applicable).
3. Female applicants are preferred.
4. Not a mandated reporter.
5. This is a contracted position and payment will be reported; W-9 is required.