**Public Policy GovTrek Plan 2019/2020**

**Purpose: To increase the number of women engaged in public service by introducing high school girls to public service concepts and careers and encouraging them to pursue public service degrees in college.**

**Methodology: Implement a 6-session course for Junior and Senior girls from COV-area high schools, 2 hours per monthly session consisting of a 1-hour presentation by politicians and other relevant professionals, followed by a 1-hr. hands-on exercise, culminating in a half-day conference with the awarding of internships to participants.**

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| **GOAL** | TASK(S) | ASSIGNED TO | TARGET DATE | COMPLETION DATE | ANTICIPATED  COST |
| 1. Secure a facility for mtgs | 1. Identify prospective sites, contact and view 2. Complete necessary paper-work to secure | Kathi | 1. By 6/30 | 1. 6/26 – Mira Costa Learning Center, OS secured | $190.00 |
| 1. Secure Speakers & Internship Co10/6mmitments | 1. Develop list of prospects 2. Develop talking points 3. Contact prospects    1. Attorney session    2. City Council person or mayor    3. State Legislator    4. Congressional Rep    5. Political Positions | Kathi  Kathi  Kathi  Lynda  Need 1  Kathi  Need 2 | 1. By 7/5 2. By 7/12 3. By 7/30 | 6/28  6/28   1. 8/19 met w/   member atty’s Julie Mack, Lee Whipple and Janis Musante, all committed to Session 2   1. 8/19 – secured Cori Schumacher, Carlsbad City Council 2. 8/19 – Spoke w/Ruth Strachan from Sen. Bates office; Sen unavailable until end of Leg season, will call back; 10/6 sent follow-up email, waiting response 3. 8/29 – secured Kara Van Stralen, Chief of Staff to Congressman Mike Levin 4. 7/13 – secured Ellen Montonari, Levin’s Campaign Manager; 8/29 – secured Shannon Bradley, Levin’s O’side Leg Aide |  |
| 1. Secure commitments from at least 10 H.S. girls | 1. Develop promotional materials 2. Develop list of contacts for each area high school & solicit assistance from contacts in recruiting students    1. Carlsbad    2. Oceanside    3. Vista 3. Review applications 4. Notify girls | Kathi  Lynda, Mardi  Kathi, need 1  Need 2  Kathi  Need 1  Need 1 | 1. By 7/30 2. By 7/30   Week of 9/9  Week of 8/26  Week of 8/26   1. As received – cut-off 9/30 2. Week of 9/30 | 6/28  6/28  8/6 – secured ok from Carlsbad Super  8/12 – secured ok from O’side Super  Zero cooperation from Vista, had to drop  9/30- 21 Apps rec’d: 15 El Camino (OS), 4 OS H.S., 2 Sage Creek (CB)  10/6 – all girls accepted and notified |  |
| 1. Design Curriculum for Session 1 |  | Kathi, Seena,  Mardi | By 10/18 | 9/30 – Confirmed w/Seena |  |
| 1. Design Hands-on Exercises    1. Session 2, Mock Trial    2. Session 3, Problem-solving at city government level    3. Session 4, Writing legislation    4. Session 5, Foreign Policy Debate    5. Session 6, Election |  | 1. Kathi, Lee, Janis 2. Kathi, need 2 3. Kathi 4. Kathi, need 2 5. Kathi, need 2 |  | 1. 8/19 – Outline developed; changed exercise to development of laws |  |
| 1. Design ½ day Conference | 1. Secure Facility 2. Secure Key-Note Speaker (Levin?) 3. Design Work Shops | Kathi  Kathi  Kathi, need 2 | 1. By End of 2019 2. By end of 2019 | 1. Mira Costa LC 2. Can’t be scheduled until 1/1/20 |  |
| 1. Develop Manuals |  | Kathi | By 10/18 |  |  |

Rev 10/9/19