



## **BRANCH ASSESSMENTS**

And how they are calculated

### **Insurance Assessments**

In accordance with AAUW-CA Policy Section 1000: Financial Administration, Policy 1005, all branches in the state of California must participate in the state insurance program.

A branch must pay for insurance coverage each year to be in good standing. The state office will bill branches for the cost of their insurance coverage each year. The branch share of the total premium is determined using a sliding scale based on branch membership as of February 1 of the prior AAUW year. Payment due date is set each year by the CFO.

The insurance policy is in effect from July 1 to June 30<sup>th</sup> each year. All claims will be handled through the assigned Insurance Broker. You may request certificates of insurance to cover liability for an event by using the form here on the AAUW-CA website. (Branch Support/Branch Treasurer Resources/AAUW CA State Resources)

Your pro-rata share is based on the branch membership numbers reported by National on February 1st of each year. This makes it extremely important to make sure that the national records are accurate.

### **Fund Assessments**

Fund assessments were formerly known as EF Assessments. Each branch is assessed based on the February 1st membership count from National using the following scale.

<b>Number of Members</b>	<b>Amount</b>
1 – 25	\$ 10
26-75	\$ 40
76-175	\$ 65
176 – 300	\$ 90
300 – 400	\$ 115
401 – 600	\$ 140
Over 600	\$ 165

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These assessments must be used according to the current AAUW-CA Policy 902.3 AAUW Funds Committee.

The committee selects open endowments to be completed and recommends approval to the board. A series of state resolutions, with the latest in 1986, directs that the assessments collected from the branches shall be used for California endowments which are incomplete. The AAUW Fund committee will make the decision as to which endowments these monies collected will complete.