



## AAUW CALIFORNIA QUARTERLY COMMITTEE REPORT

**COMMITTEE:** AAUW Fund

**SUBMITTED BY:** Sharon Westafer, Chair

**DATE:** September 27, 2016

**Bullets for top priority items accomplished (including completion dates):**

- All web page items updated. May 2016
- Current Fellowship and Grant recipient information sent to web team for uploading to Fund page on website. September 2016
- All Fellowship and Grant recipients contacted and have returned their contact information, availability to speak and description of their studies and/or projects. August 2016.
- Second quarter donation reports sent to branch presidents, financial officers and Fund V.P.s August 2016
- Two Fund luncheons scheduled for October, one scheduled for February, where an LAF litigant is scheduled to speak, and one LAF luncheon scheduled for January, where an LAF litigant is scheduled to speak. August and September 2016
- A Fellowship recipient is scheduled to speak to a branch in November. August 2016

**Bullets for upcoming top priority items (including target completion dates):**

- Video Fund luncheons and post to website. November 2016
- Continue to schedule Fellowship and Grant recipients at branch and Interbranch Council meetings. Ongoing

- Distribute 3<sup>rd</sup> quarter and 4<sup>th</sup> quarter branch donation reports when receive from National. November and February, respectively.

**Also, please complete the Excel spreadsheet with the Strategic Plan information and include in your report to the board.**

**(Optional): Requests for board action (use motion form, if appropriate):**

**None**

## COMMITTEE BUDGET QUARTERLY REPORT

Note: Each committee chair is asked to track committee expenses throughout the year. Please do not contact the CFO to provide these figures, since the CFO will also be busy preparing a detailed quarterly report. This is an opportunity for each committee to verify that their records match the CFO's records at the end of each quarter.

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<b>Category</b>	<b>Annual Committee Budget</b>	<b>YTD Expenses</b>
Travel	\$400.00	\$
Postage	\$150.00	\$
Printing	\$	\$
Telephone	\$	\$
[specify other(s)]	\$50.00	\$
<b>Total</b>	<b>\$600.00</b>	<b>\$0</b>

## **MOTION FORM**

**Proposed motion:** *(State the motion here):i.e.* It is the recommendation of the XXX Committee/Task force that the AAUW CA board.....

**Purpose of the Recommendation:**

**Potential impact of the recommendation:**

1. Does it advance our mission?
2. How will it advance our state strategic plan?
3. What are the financial (one-time or annual) and resource (volunteer time) implications of the proposal?