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HAPPY SUMMER! Thank you for the work you have done for your branch this year. This is the final Board to Board for 2018-19. Please remember to share the information in this edition with those who are assuming new responsibilities as we are in a transition between the current and new officers.

It has been suggested that branches include the AAUW California website address (<http://www.aauw-ca.org/>) and the password (aauwca) in their branch directory. This will encourage members to make better use of the website.

In Memoriam: Donna Mertens

We are sad to announce that the immediate past president of AAUW of California, Donna Mertens, died on May 25, 2019. In April, Donna was named State Named Gift Honoree, an award that was well-deserved. In the past, she was State CFO, and she held many offices in the Victor Valley Branch. There will be a more complete article in the summer Perspective. Our heartfelt sympathies go out to her family and friends. She will be sorely missed.

For those who wish to make donations in honor of Donna, there is a fund that her branch started that needs to be completed. If you want to use a credit card, call National at 1-800-326-2289, and indicate that the donation is for the Donna Mertens Honorary Fund. If you prefer to send a check, make it out to AAUW and indicate it's for the Donna Mertens Honorary Fund. The address is AAUW Development Office, P. O. Box 98045, Washington, D.C. 20090-8045.

Jottings with Jane...

Cathy Foxhoven and Jane Niemeier, Co-Presidents, AAUW California, statepresident@aauw-ca.org

BE A FEARLESS LEADER

This is the time of year that branches are asking their members to step up and become leaders. If you are asked to serve at the branch level, the state level or even the national level, please say "Yes." Women are often told that they cannot be leaders, but AAUW is out to prove that statement to be false.

I asked Kim Churches, our fantastic CEO, for a quote about leadership that I can use when I am doing officer installations this summer. She sent me a quote, but it's too good for only a few branches to hear.

"Advice for a new leader: always be asking yourself if this is an inclusive environment – are you breaking down biases? Are you including other voices on this project/program/idea? Are you delegating? Also please make sure you know the power of the ask – in asking someone to take on a new role, in asking for money (and thanking!), in asking for

What I need to know: What will make me a better leader?

What I need to do: Share this discussion with your branch.

Should I include this in my branch newsletter? Yes, this topic may make a good article.

support. You can't do everything yourself, so be sure to be deliberate and fearless in your asks of others. Many are just waiting to be asked to lend a hand."

Keep the image of women pulling each other into leadership roles in your head. We are much stronger as a group and can accomplish much more as a branch than we can as individuals. Keep up the good work over the summer and come back refreshed and ready to continue our work of advancing equity for women and girls.

AAUW FUND

Dianne Owens, Director, AAUW Fund Committee Chair, aaufund@aauw-ca.org

SUMMER—Time to PLAN

Summer is traditionally a time for vacation, and it is also the time to plan for the upcoming AAUW year. Are you continuing in your position as AAUW Fund VP or coaching your successor? Either way, here are some links to keep for yourself or to pass on to your successor!

- Fundraising Policy 501 Guidelines: Click [HERE](#). Be familiar with these while planning your AAUW Fund fundraisers!
- Contribution Report Form for states, branches, and individuals: Click [HERE](#)
- In the news! -Esther Ngumbi, 2007-2008 International Fellow: Click [HERE](#). I met Esther at the 2013 AAUW Convention and she is truly an outstanding young woman!

More information is coming your way in July B2B! Save these dates for the AAUW Fund Luncheons!

--Saturday, October 5-So. San Francisco

--Sunday, October 6-Danville

--Sunday, October 27-Seal Beach

COLLEGE/UNIVERSITY (C/U) COMMITTEE

Donna Lilly, C/U Committee Chair, donnalilly@roadrunner.com

COLLEGE & UNIVERSITY BRANCH CONNECTIONS

Remember to appoint a member or members of your branch as CU chair/s to work with students and faculty at your local campus for the coming year on important issues. Duties of CU branch chairs can be found by clicking [HERE](#). Equal pay and registering to vote are two areas where branch CU chairs can

What I need to know: There are Fundraising Policy Guidelines and a report form for contributions to AAUW or the AAUW Action Fund.

What I need to do: Ensure the appropriate officer(s) are aware of these.

Should I include this in my branch newsletter? Yes, include the dates of the upcoming AAUW Fund Luncheons.

What I need to know: Does my branch have a CU chair?

What I need to do: If not appoint one and post the name and contact on AAUW National MSD and AAUW California BOR.

involve students and faculty. Another popular activity on campuses in California is creating an AAUW student organization.

Branch president should post the name and contact of your appointed CU chair/s on AAUW National Member Services Database (MSD) and in your AAUW California Branch Officer Report (BOR).

Should I include this in my branch newsletter? No, this is for the branch leadership.

COMMUNICATION

Sandi Gabe, Director, Communications Committee Chair, Communications@aauw-ca.org

PASS THE BATON! BY JULY 1ST!

June is a time of transition. Before you leave office, help us update our records with your new branch leaders. All presidents and presidents-elect should have received an email invitation to update the Branch Office Report (BOR) earlier this month. Take a few moments to submit your list of officers. Remember that you need to update both AAUW National via the Member Services Database (MSD) AND AAUW California.

The email contained your personal username and password. If you can't find the email, contact Julika Barrett in the AAUW California Office at 916-448-7795 or at office@aauw-ca.org and she can assist you.

Make sure your incoming leadership team gets the information they need! It only takes a few minutes.

What I need to know: Outgoing leaders must update the national and state Branch Officer Report with the names of the incoming officers.

What I need to do: Read the instructions in the email you received earlier this month.

Should I include this in my branch newsletter? No, this information is for branch leaders only.

FINANCE

Pat Ferrer, Chief Financial Officer, Finance Committee Chair, cfo@aauw-ca.org

*** PLEASE WELCOME OUR NEW CFO—ROLI WENDORF!**

*** PAYMENT OF AAUW CALIFORNIA STATE DUES—PLEASE MAIL TO THE OFFICE**

*** TIME TO GET READY FOR THE NEW FISCAL YEAR!**

NEW CFO

The election results are in and Roli Wendorf, San Francisco Branch, is our new Chief Financial Officer, for a two-year term starting July 1, 2019. We will be transitioning through the month of July with Roli completely taking over the reins by the end of July. She or Julika Barrett, Office Manager of AAUW California, will be available to answer your questions.

What I need to know: There is a helpful checklist of critical tasks for branch treasurers.

What I need to do: Keep the checklist updated throughout the year. Also, branches NOT using MPP should collect the state dues and send them monthly to the office.

Should I include this in my branch newsletter? No, this information is mostly for the branch treasurer.

I thank all of you for your help and cooperation over the past four years.

MEMBERSHIP DUES CHECKS

If your branch isn't part of MPP and you need to submit your state dues payments directly to AAUW California—please mail them only once a month and send them to AAUW California, 1331 Garden Highway, Suite 100, Sacramento, CA 95833. DO NOT have your members write individual checks for their AAUW California dues. They should be paying your branch and then you should be paying us, with one check, once a month.

END OF YEAR

Please click [HERE](#) to complete the branch treasurer checklist, and any other items pertinent to your branch such as the federal income tax submission and the state of California Franchise Tax Board submission etc. as soon as possible after fiscal year-end.

If you are continuing as branch treasurer, I highly encourage you to complete the branch treasurer checklist and provide a copy to the incoming president of your branch. Unfortunately, last fiscal year we had at least 3 branches that lost their long term treasurer due to death or health issues. These branches just got boxes of paper from the family members. A significant amount of time was spent trying to determine what had been done and what had not. The checklist will help any transition—known or unknown-- go much more smoothly.

Hope some of you applied to be on the [State Finance Committee](#) and I will see you in the Bay Area in July!

LEADERSHIP DEVELOPMENT

Sharyn Siebert, Director, Leadership Development Committee Chair, leaderdev@aauw-ca.org

LEADERSHIP DAYS

As I headed out to be part of a Leadership Day, with Ainsley Nies of Branch Support and Sue Cochran of Governance, I thought back to all the conversations I have had with branch leaders around the state.

Most branches have filled their incoming slate of officers, no matter the format the branch uses. It is important to start thinking about recruiting officers for a year from now—IMAGINE that!

Getting new members involved at various levels, whether by being on a committee, interviewing for scholarships, or greeting attendees as they arrive at a meeting, helps to make those people part of the group as a whole and as valued members of your team. By enticing members to do these small tasks, they not only feel welcome but also involved and important to the whole group.

What I need to know: It's not too early to recruit officers for 2020-2021.

What I need to do: Get ideas in the Leadership Resources section on the website.

Should I include this in my branch newsletter? No, this information is for branch leaders only.

A small start such as this can then get them to be willing to step into a larger role. And then you have a full slate of incoming leaders the following year.

We need to “play the long game.” That is what the best coaches do. Be a great coach for your branch.

On the [AAUW California website](#): note the new category LEADERSHIP RESOURCES when you click Select Category on the Home page. Thanks to the webteam for adding this locator. There is a great deal of valuable information there.

As mentioned, several board members took part in a Leadership Day in Healdsburg recently. I have also given two board trainings. I look forward to the give & take of meeting personally with board members to help with their questions and concerns as a representative of AAUW California.

NOMINATIONS & ELECTIONS

Susan Negrete, Nominations & Elections Chair, nominating@aauw-ca.o

WELCOME to the Mission Train’s Final Destination:

A Successful 2019 AAUW CALIFORNIA ELECTION

AAUW California’s 2019 Election was a success – our thanks go out to the voting membership and the many branches and IBC leaders who recommended our talented nominees.

Meet the incoming AAUW California Board Members:

- President-Elect: Dianne Owens, Lompoc-Vandenberg Branch
- Chief Financial Officer: Roli Wendorf, San Francisco Branch
- Director: Kimberly Hernandez, Palos Verdes Peninsula Branch
- Director: Carol Holzgrafe, Chico & Paradise Branches

Reach out and get to know the new board members – they’ll be working for you, your branches and AAUW programs and projects.

New BOD members’ information can still be viewed [HERE](#) after July 1st.

The continuity of leadership is critical to the success of AAUW California – every state election is always an important event!

LEADERS: It’s never too early to plan the next trip. Be thinking about the talented members you can recommend for the CA 2020 election!

The 2018-2019 Nominations & Election Committee was proud to be of service to AAUW California:

What I need to know: The election results for the AAUW California Board of Directors are final.

What I need to do: Keep an eye out for talented people in your branch to nominate for the 2020 election.

Should I include this in my branch newsletter? No, this information is for branch leaders only.

- Alice Hill, Beach Cities & Torrance Branches
 - Billie Lee Langley, Torrance Branch
 - Susan Negrete, Torrance, CA Online & Beach Cities Branches
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PUBLIC POLICY

Nancy Mahr, Director, Public Policy Committee Chair, publicpolicy@aauw-ca.org

OUR BILLS ARE POSTED

The AAUW California Legislative agenda for 2019-20 is now posted on the AAUW website [HERE](#).

ACTION ALERTS: Be prepared to respond immediately when an alert is sent out. This is an important grassroots tool. Encourage your members to sign up on the national AAUW website to be a [Two-Minute Activist](#). When alerts come to branch board members, pass them on to your members.

This will be a busy election year – November local elections and the March presidential primary. As you plan your branch action year, include election activities. Think about voter registration, especially high school seniors and college partners. Also consider hosting candidate forums, perhaps in collaboration with another local organization.

This is my last message as AAUW California Public Policy Chair. I've enjoyed working with all of you for the past four years. Your newsletters show that you value the work we do in public policy.

Keep up your good work in Public Policy!

PROGRAM

Kathleen Harper, Director, Program Committee Chair, program@aauw-ca.org

WHAT A GREAT YEAR FOR MISSION-BASED PROGRAMS!

This year the Program Committee has been focused on recognizing branches that have been committed to providing their members and communities with mission-based programs and helping other branches find ways to increase theirs. We have recognized 22 branches and 1 IBC, and have worked one-on-one with 12 branches to help them overcome barriers to doing mission-based programs. We also honored 6 branches at the Annual Meeting that have been doing mission-based work in their communities for the entire year and longer.

What I need to know: You can stay informed on AAUW's legislative activity.

What I need to do: Review the California Legislative agenda on the website and sign up for Action Alerts.

Should I include this in my branch newsletter? Yes, give members information on the Legislative Agenda and the Action Alert program.

What I need to know: Branches are encouraged to offer programs that reinforce the AAUW mission.

What I need to do: Contact the state Programs Committee for ideas and resources.

Should I include this in my branch newsletter? No, this information is for branch leaders only.

AAUW California believes that mission-based programs are the heartbeat of a branch's existence. They

support the AAUW mission, inform the public about what makes AAUW unique, and address the connection between community, state, and national social issues and AAUW's mission.

As your branch prepares your program schedule for 2019-20, we encourage you to look for ways to increase and enhance your mission-based programs. Let your AAUW California Program team know if we can help with ideas, motivation and/or resources. That's what we're here for!

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