



JOIN THE SPECIAL PROJECTS FUND (SPF) BOARD OF DIRECTORS

The AAUW CA SPF Nominating Committee seeks applicants for appointment to the AAUW CA SPF Board of Directors. Each year, the SPF Board appoints members to fill board vacancies. AAUW CA members are encouraged to apply if they have any of the desired skill areas listed below in “Qualifications.”

Overview of AAUW CA SPF:

AAUW CA SPF was founded in 2001 to receive and distribute contributions from individuals, corporations, and the AAUW CA for programs and projects that further education and equity for all women and girls in the communities served by AAUW CA branches. It was formed as a 501(c)(3) nonprofit and nonpartisan corporation under California Nonprofit Public Benefit Corporation Law.

Projects served by AAUW CA SPF include Tech Trek, Speech Trek, other state projects, and approved branch projects and local scholarships.

The primary function of the AAUW CA SPF Board of Directors is to oversee the operations of the AAUW CA SPF to meet all legal and fiduciary obligations. The Board of Directors is comprised of a minimum of seven and no more than nine appointed directors. The President of AAUW CA serves as one of the appointed members during her/his term of office as president.

General Qualifications:

Any AAUW CA member may be appointed a director, except for members of the AAUW (National) Board of Directors, or the director or treasurer of a project being served by the AAUW CA SPF.

Qualifications:

- AAUW knowledge and experience
- Enthusiasm
- Ability to work as a team member
- Communication skills
- Flexibility
- Objectivity
- A sense of humor
- Desired skill areas
 - Accounting
 - Nonprofit and/or business administration
 - Budget/financial management
 - Investments
 - Nonprofit law
 - Leadership

Time Commitment:

SPF Directors participate in at least two “in person” meetings per fiscal year and additional meetings via conference call. They participate in email voting and committee work as determined by the Board of Directors. All Directors are expected to attend and participate in all scheduled Board meetings.

Application Process: Applications to fill director vacancies are due to the Nominating Committee (spfnominating@aauw-ca.org) by October 1 of each year for appointment to a two-year term beginning January 1 and ending December 31 of the following year.

If a director leaves before the end of her/his term, applications to fill the unfinished term are accepted until the vacancy is filled.

For more information about directorship positions on the AAUW CA SPF Board of Directors, or about the rewards and responsibilities of serving on the AAUW CA SPF Board, please contact the SPF Nominating Committee Chair at spfnominating@aauw-ca.org.

Appointment Process:

Appointments will be made by the currently seated Board of Directors.

AAUW SPECIAL PROJECTS FUND APPLICATION FORM FOR BOARD OF DIRECTORS

ALL APPLICATIONS MUST BE IN THE GENERAL FORMAT BELOW WITH SPACING ADJUSTED, AS NEEDED, TO ACCOMMODATE INFORMATION AND ANSWERS.

Email the completed application to spfnominating@aauw-ca.org. Applications for two-year terms beginning January 1 are due by October 1 of the previous year. Applications to fill unfinished vacant terms are accepted until the vacancy is filled.

◆ **APPLICATION FORMAT:**

Date:

Name:

Address:

Phone numbers: Home:

Cell:

Work:

Which phone number do you prefer for SPF calls?

Best Time To Call:

Email:

Branch:

REASONS WHY YOU WOULD LIKE TO BE APPOINTED AS AN AAUW CA SPF DIRECTOR: (What specific skills or knowledge base would you bring to the AAUW CA SPF Board of Directors?)

◆ **AAUW EXPERIENCE, INCLUDING OFFICES HELD:**

◆ **EXPERIENCE BEYOND AAUW** (Education – degree(s) and training, community or professional experience, and employment):

◆ **LEADERSHIP TRAINING AND EXPERIENCE (IN AAUW OR OTHERWISE):**

◆ **PLEASE SELF RATE YOUR SKILLS IN THE FOLLOWING AREAS BY UNDERLINING YOUR SKILL LEVEL:**

ACCOUNTING	<i>EXPERT</i>	<i>ABOVE AVERAGE</i>	<i>AVERAGE</i>	<i>NOVICE</i>
BUDGET/FINANCIAL ANALYSIS	<i>EXPERT</i>	<i>ABOVE AVERAGE</i>	<i>AVERAGE</i>	<i>NOVICE</i>
COMPUTER TECHNOLOGY	<i>EXPERT</i>	<i>ABOVE AVERAGE</i>	<i>AVERAGE</i>	<i>NOVICE</i>
CUSTOMER SERVICE	<i>EXPERT</i>	<i>ABOVE AVERAGE</i>	<i>AVERAGE</i>	<i>NOVICE</i>
CRITICAL THINKING	<i>EXPERT</i>	<i>ABOVE AVERAGE</i>	<i>AVERAGE</i>	<i>NOVICE</i>
INVESTMENTS	<i>EXPERT</i>	<i>ABOVE AVERAGE</i>	<i>AVERAGE</i>	<i>NOVICE</i>
NONPROFIT BOARD PRACTICES	<i>EXPERT</i>	<i>ABOVE AVERAGE</i>	<i>AVERAGE</i>	<i>NOVICE</i>
ORGANIZATIONAL MANAGEMENT	<i>EXPERT</i>	<i>ABOVE AVERAGE</i>	<i>AVERAGE</i>	<i>NOVICE</i>
POLICY DEVELOPMENT	<i>EXPERT</i>	<i>ABOVE AVERAGE</i>	<i>AVERAGE</i>	<i>NOVICE</i>
STRATEGIC PLANNING	<i>EXPERT</i>	<i>ABOVE AVERAGE</i>	<i>AVERAGE</i>	<i>NOVICE</i>

ADDITIONAL INFORMATION YOU WISH TO SHARE:

REFERENCES (2 OR 3) --AAUW AND PERSONAL (Please list names, titles, and phone numbers):

ALL APPLICANTS: CAN YOU ATTEND THE REQUIRED MEETINGS? AT LEAST TWO MEETINGS ARE SCHEDULED EACH YEAR, PLUS AT LEAST TWO TELECONFERENCES.

PLEASE UNDERLINE: YES NO

SIGNATURE:

THANK YOU FOR YOUR APPLICATION.