

AAUW-CALIFORNIA 2010 CONVENTION
REQUEST FOR PROPOSALS
CONVENTION WORKSHOPS/PLENARY

Background

AAUW-California is a non-profit organization whose mission is to advance equity for women and girls through advocacy, education, and research. AAUW-CA's 2010 annual meeting/convention will be held in San Ramon, California, April 30 through May 2.

Request for Proposals

Anyone wishing to present a workshop or plenary must submit a proposal for review and consideration. The proposal must include the subject of the workshop/plenary, names and a brief bio of committed speakers and a complete budget itemizing all expenses with explanation. Proposal form may be found at the end of this document. Workshop subject material must be AAUW mission-based and specific areas of interest for this year's convention are pay equity, personal empowerment and financial literacy. Mission based programming ideas may be found at www.aauw.org or www.aauw-ca.org Workshops should be no longer than 75 minutes in total and plenaries should be no longer than 2 hours in total.

Proposal Submission

Proposals must be submitted no later than September 15, 2009 at midnight PST. Proposals are not to exceed 5 pages and must include all components listed above to be considered. Incomplete proposals will not be reviewed. Proposals received after the deadline will not be reviewed. Proposals should be submitted to lisanewhallaauw@pacbell.net by e-mail only.

Twenty workshops will be selected through a review process. Workshops will be ranked based upon the following criteria – Adherence to AAUW mission and areas of interest, relevance and creativity and budgetary constraints. A review committee will select ten primary workshops and ten secondary workshops. The secondary workshops will be used in the event that a primary workshop needs to be replaced.

Plenary sessions will be reviewed using the same criteria.

Notification

Notification will occur by October 31, 2009 via e-mail. Accepted proposals must confirm all details in their proposals within one week. Any changes in proposal after the review date may result in cancellation of that workshop. Changes will be made at the discretion of the review committee.

Please contact Lisa Newhall with questions at lisanewhallaauw@pacbell.net or at 951-323-3836.

AAUW-CALIFORNIA 2010 CONVENTION
WORKSHOPS/PLENARY PROPOSAL
(Please use no more than 5 pages to complete this proposal.)

I. Workshop/Plenary Title

II. Workshop/Plenary Description

III. Mission relevance, areas of interest, newness of thought
(Here is where you can sell your workshop!)

IV. Speakers (Name(s), bio and attendance confirmation)

V. Materials to be provided/Equipment needed

VI. Budget

VII. Contact information (name, address, phone number and e-mail)

DEADLINE – September 15, 2009 at midnight (PST)

Submit completed proposal to lisanewhallaauw@pacbell.net .